

***Sale of Tobacco Act 2004***

**APPLICATION FOR A LICENCE UNDER THE SALE OF TOBACCO ACT 2004**

**About this form:** You must use this form to apply to the 'Waste and Environment section, c/- the Norfolk Island Regional Council for a licence under the *Sale of Tobacco Act 2004*

**How to complete this form**

1. Ensure that all fields have been filled out correctly in BLOCK LETTERS.
2. Please note that fields on this form marked with an \* are mandatory and must be completed before submitting this form
3. Once completed you can submit this form by mail, email or in person together with a copy of the receipt of payment
4. If there is insufficient space to provide details on this form, please attach a separate sheet(s).

**Privacy**

Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

NAME OF APPLICANT *	
I,	
Trading under the business name of:	ABN/ACN number:
Address *	
Email *	

Hereby apply for a licence under the Sale of Tobacco Act 2004

Signature of Applicant(s): *	Date: *
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**LODGEMENT DETAILS**

You can lodge the completed Application by:

**Mail:** 'Waste & Environment'  
**c/- Norfolk Island Regional Council**  
 PO Box 95, NORFOLK ISLAND 2899

**Email:** [customercare@nirc.gov.nf](mailto:customercare@nirc.gov.nf)      Subject: Attention: 'Waste & Environment'

**In Person:** 39 Taylors Road, Norfolk Island

**What now:**      Once your application is received an Officer will respond within 10 working days.

**OFFICIAL USE ONLY**

Receiving Officer - Name / Signature	Date:
Fee: as per Council's annual Fees and Charges Schedule	Receipt No.