

ADMINISTRATIVE REVIEW TRIBUNAL
FORM 11 - REQUEST TO WAIVE APPLICATION FEE

Regulation 14(5)

All questions must be answered and the appropriate YES or NO boxes ticked. Use the word NIL where necessary and do not use strokes or dashes. Use whole dollars, for example \$25 not \$24.65. Income and expenses are to be calculated fortnightly.

1. Applicant

Full name

Email

Residential address

Postcode

Occupation

I ask that the application fee payable on my application to the Tribunal be waived because payment of the fee would cause me financial hardship.

2. Employment

Are you currently employed? If yes, please complete this section. If no, please go to Section 3 - Other income.

YES ☐ NO ☐

I am employed by

Employer address

Income after tax per fortnight (\$)

3. Other income

Do you receive any other income in addition to employment income? If yes, please complete this section. If no, please go to Section 4 - Summary of income.

YES ☐ NO ☐

Include maintenance payments for yourself or children, Family Allowance, rent or board from people living in the same premises, and any other income, under the Social Services Act 1980.

Nature of income 1

Amount per fortnight 1 (\$)

Nature of income 2

Amount per fortnight 2 (\$)

Nature of income 3

Amount per fortnight 3 (\$)

Total other income per fortnight (\$)

4. Summary of income

Employment income from Section 2 (\$)

Other income from Section 3 (\$)

Total income per fortnight (\$)

5. Expenses

Number of dependants

Dependants separate fortnightly income, if any (\$)

Rent / Board / Mortgage (\$) - per fortnight

Credit card, HP, loan repayments (\$) - per fortnight

Living expenses - food, clothing etc (\$) - per fortnight

Living expenses - fares, gas, electricity, phone etc (\$) - per fortnight

Other expense 1 (\$) - per fortnight

Other expense 2 (\$) - per fortnight

Total expenses per fortnight (\$)

6. Savings

Do you have any savings? If yes, please complete this section. If no, please go to Section 7 - Other assets.

YES ☐ NO ☐

Include bank accounts, credit union accounts, building society accounts and investment accounts. Indicate joint accounts by putting (J) next to the account number.

Account number 1	Name of institution 1	Current balance 1 (\$)
Account number 2	Name of institution 2	Current balance 2 (\$)
Account number 3	Name of institution 3	Current balance 3 (\$)

Note: Interest received from these accounts should be included at Section 3 - Other income.

7. Other assets

Do you have any other assets? Assets can include land, houses, cars, boats, shares and similar items. If yes, please complete this section. If no, please go to Section 8.

YES ☐ NO ☐

If ownership of any asset is shared with another person, show the share you have, for example half share in an asset.

Description of asset 1	Estimated net value 1 (\$)
Description of asset 2	Estimated net value 2 (\$)
Description of asset 3	Estimated net value 3 (\$)
Description of asset 4	Estimated net value 4 (\$)

* The 'estimated net value' is what you would expect to receive for the asset or your share of it after any secured liabilities, (e.g. mortgages, hire purchase), have been paid off if it was sold in the current market.

Note: Income received from these assets (e.g. rent, dividends) should be included in Section 3, OTHER INCOME.

8. Other information

Is there any other information about you or your dependants circumstances which you believe should be taken into account in deciding your request?

YES ☐ NO ☐

If yes, set out the information here or attach a separate sheet

9. Declaration

I declare that to the best of my knowledge and belief the information set out in this application is true and that, where any estimate is given, it is given in good faith.

Applicant signature

Date

Warning

Any person who knowingly makes an untrue representation or statement to obtain a benefit or advantage from the Commonwealth is guilty of an offence and, if found guilty, can be fined or imprisoned for up to two years.

For Tribunal use only

The application fee to which this request relates is, pursuant to Regulation 14 of the Administrative Review Tribunal Regulations, waived /not waived.

Decision

President

Date