

2026 COMPLIANCE AND REPORTING CALENDAR													
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
COUNCIL MEETINGS						Delivery Program Progress Reports provided to Council at least every six months [IP&R]						Delivery Program progress report to be presented to Council [IP&R]	
							Annual Review: Environment Department - Planning Function (tentative)	Annual Review: Environment Department - Public Health Function (tentative)		Annual Review: Environment Department - Waste Function (tentative)	Annual Review: Environment Department - Biodiversity Function (tentative)	30 December - Model Code of Conduct Complaints Statistics to be reported to Council [Procedures 11.1]	
AUDIT AND RISK IMPROVEMENT COMMITTEE (ARIC)	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
	Strategic Risk Workshop												
	ARIC Meetings		ARIC to have met this quarter [LG Reg s216j]			June ARIC Meeting: ARIC to have met this quarter [LG Reg s216j]		August - ARIC Meeting	September - ARIC meeting: Focus on the 2026 financial statements and auditor report. ARIC to have met this quarter [LG Reg s216j]			December - ARIC meeting Risk Management Policy Risk Management Procedure Risk Management Framework ARIC to have met this quarter [LG Reg s216j]	
STRATEGIC FINANCE IMPROVEMENT COMMITTEE (SFIC)	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	Committee Meeting	
	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	Monthly Financial Reports	
ENVIRONMENT AND SUSTAINABILITY ADVISORY COMMITTEE (ESAC)	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
		Committee Meeting		Committee Meeting				Committee Meeting		Committee Meeting		Committee Meeting	
ELECTRICITY SPECIAL PURPOSE COMMITTEE (ESPC)	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
	Committee Meeting												
	Discuss Quarterly Billing												
	Budget and Operational Plan Review												
TOURISM GROUP	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
	Bi-monthly Tourism update		Bi-monthly Tourism update		Bi-monthly Tourism update		Bi-monthly Tourism update		Bi-monthly Tourism update		Bi-monthly Tourism update		
Compliance	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	
	January - Quarterly Freedom of Information Report Due						July - Quarterly Freedom of Information Report due 31 July - Annual Freedom of Information Report due			October - Quarterly Freedom of Information Report due			
						30 June - Last day for adopting operational plan and updating long term financial plan [LGA s 405 & IP&R Guidelines]				October - Application for Payment of Pensioner rates subsidy due			
	30 January - Third quarter rates instalment notices to be sent [LGA s562(5)]	28 February - Third quarter rates instalment due [LGA s562(3)(b)]		30 April - Fourth quarter rates instalment notices to be sent [LGA s562(5)]			31 July - Last day for making Rates [LGA s533]	1 August - Last day rates to be levied by Service and Rates Notice [LGA s562] 31 August - First Quarter Rates or single instalment due [LGA s562].		31 October - Second Quarter Rates instalment notices to be sent [LGA s562(5)]	30 November - Second Quarter Rates Instalment Due [LGA s562(3)(b)]		
	31 January - Last day for Council's ledgers to be balanced and a list of balances to be prepared for six-monthly inspections by Council's Auditor [IG Reg cl 228]	28 February - Last day to submit quarterly budget review statement to council [LG Reg cl 203(1)].	Councils are reminded of the need to engage infrastructure asset valuers in a timely manner to ensure compliance with the financial reporting legislation		30 May - Last day for budget review statement to Council [LG Reg cl 203(1)]						29 November - Last day for budget review statement to Council [LG Reg cl 203(1)]		
						Reminder to start compiling Related Parties Disclosure Forms under Council's 3.09 - Related Parties Disclosure Policy and get to Finance in time for Auditors. Due by 30 June		Financial Statements to be audited within 4 months (LGA s416 (1))			Financial Statements to be audited [LGA s416 (1),Code]		5 December - Last day for financial statements to be presented to the public [LG 418(2)]
							Reminder: Written returns of interest due 30 Sept for Councillors and designated persons who held office at 30 June [MCC cl4.21(b)]			30 September - Written Interest Returns due for Councillors and designated persons who held office at 30 June [MCC cl4.21(b)] to be lodged. GM to table returns at next Council meeting [MCC cl4.25]	Interest Returns to be tabled at the October Council Meeting		
					15 May - SDA Reporting - Q3			15 August - SDA Reporting - Q4			15 November - SDA Reporting - Q1		
											30 November - Annual Report is to be placed on Council's website and notify the Minister [LGA s428]		
Acronyms	LGA = Local Government Act 1993 (NSW)(NI). LG Reg = Local Government (General) Regulation 2005 MCC = Model Code of Conduct												