

Section 50 of the *Traffic Act 2010* states:

Temporary closing of roads

50. (1) The Chief Executive Officer may by notice in the Gazette temporarily close a specified road —

- (a) to all persons or to a specified class of persons; or
- (b) to all vehicles or to a specified class of vehicles; or
- (c) to all animals or to a specified class of animals,

if in the opinion of the Chief Executive Officer it is necessary or desirable to do so.

(1A) Without limiting subsection 50(1), a road may be temporarily closed —

- (a) for the purpose of enabling a public procession or public function to be held on or in the vicinity of the road; or
- (b) because the road has become impassable or unsafe for traffic; or
- (c) because the road has become liable to extensive damage by traffic; or
- (d) in order to carry out repairs or maintenance of the road or other necessary work.

(2) A person shall comply with a notice under subsection 50(1).

Penalty (a) 3 penalty units; or

(b) in the case of a second or subsequent offence — 6 penalty units.

(3) For the purposes of this section, a reference to a road includes a reference to part of a road but does not include a reference to a public place.

From: [REDACTED]
To: [REDACTED]
Subject: Road closure 4 August 2026 - Cruise ship [SEC=OFFICIAL]
Date: Thursday, July 16, 2026 1:14:29 PM
Attachments: [image001.png](#)
[20260716125944231.pdf](#)

OFFICIAL

Hey [REDACTED]

FOR YOUR CONSIDERATION

As discussed, I had the staff of Baunti Tours ([REDACTED]) approach me in relation to partial road closures for 4 August 2026 at the village. Please see attached.

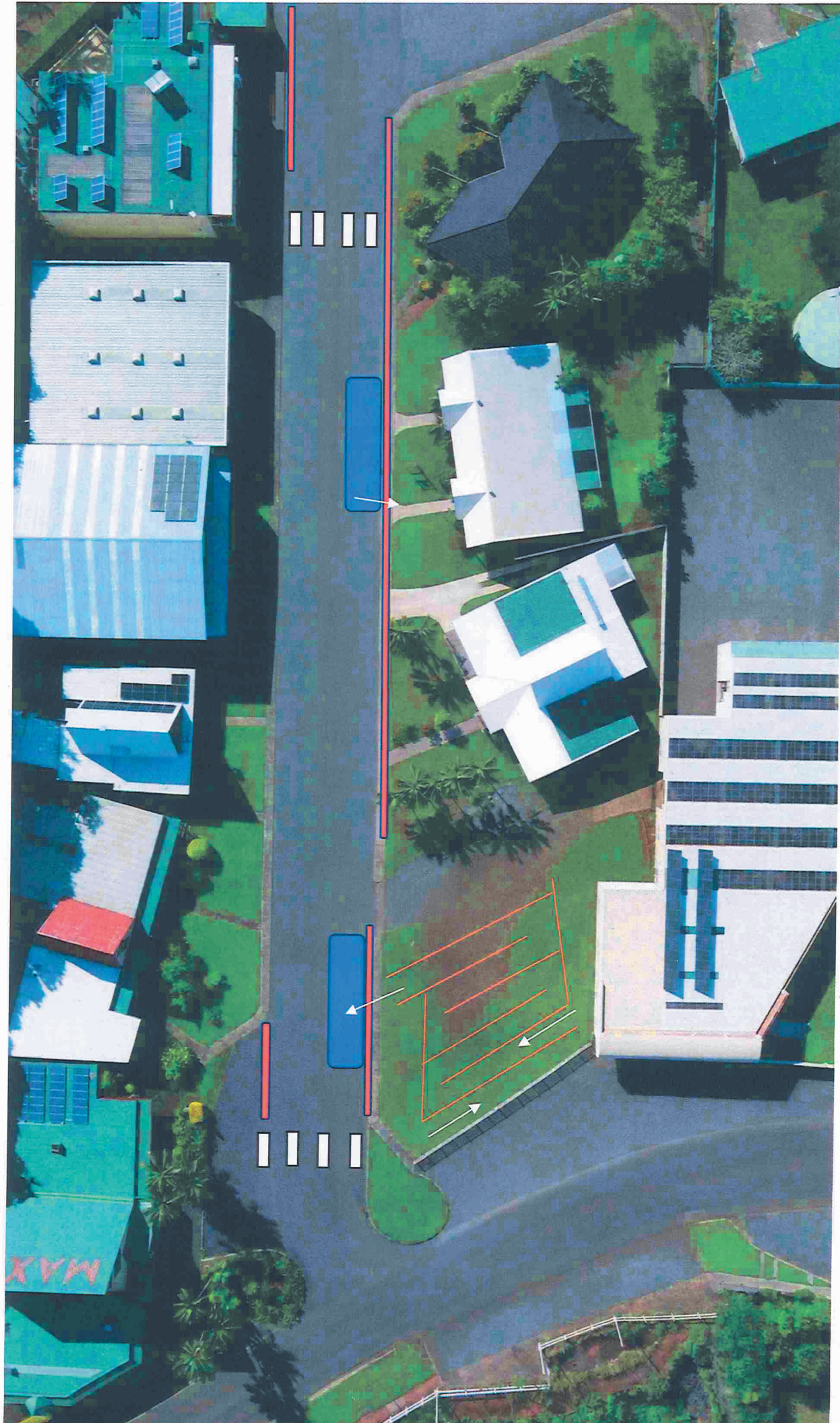
I haven't had a request like this come through before. My concerns would be the residence and blocking access.

Kind regards

[REDACTED]

[REDACTED]
OIC NORFOLK ISLAND POLICE FORCE
EXTERNAL TERRITORIES
Mob: (0011)+[REDACTED]
Tel: (0011)+672322222
VOIP: (02) 5126 [REDACTED]





From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Town Terminal- Village Proposal
Date: Monday, July 20, 2026 2:57:16 PM
Attachments: [image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)

Hey [REDACTED],

All good, you can ignore me for half a day

Thanks for all of that. Last I met with the team we don't want to close the road incase oldies need to get up to the pharmacy. It was just to close off some parking areas to give us more turning area and a place to set up the shuttles. Also, we'd like to see how we would be able to have designated crossing areas (which people probably wont all follow) but wanting to try and separate the buses from the people as much as we can.

RSL has been ok, but the way we have to get people in and out of the boarding area, the pax have to cross where the buses go, and the pax also walk all up and down the street in front of where the buses come in and out of the carpark so its not an ideal set u. We're hoping to trial the Village this to see if it works better.. If it works we'll use it for the 9 big ones next year, if not back to the drawing board..

Staff parking, we'll ask the business to try and do what they can to reduce cars parked in the street on the day and park in the council parking behind Baunti if possible or up the street. [REDACTED] will get back to you with the rest of the queries but I got an email from [REDACTED] on Friday and [REDACTED] spoken to nearly all businesses and residents in the street and was getting to the rest. And [REDACTED] will be the person in charge up there on the day. But they'll get back to you on the any issues with any of them.

And hopefully it all work ok and we end the day with a drink on the pier.....

Kind regards,

[REDACTED]



From: [REDACTED]
Sent: Friday, 17 July 2026 2:36 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: RE: Town Terminal- Village Proposal

Hey Hey [REDACTED]

Apologies I was out of the office all morning, sorry.

I'm well, thanks. Hope you're keeping well too. Haven't passed you on the road — and I suppose I won't now that you're in the air on the plane!

[REDACTED] did give me a call yesterday regarding the application to close The Village on 4 August.

After a few discussions in the office, it was mentioned that in previous meetings with NIRC there had been some indication that the RSL car park may be used. With that in mind, and just so we can get a clearer picture of what is being proposed and why, I have asked [REDACTED] to ask you (and [REDACTED]) to provide a few more details before we progress the request.

Specifically, I've asked for:

1. What arrangements will be in place for staff parking for businesses operating within The Village?
2. Written confirmation from [REDACTED] that all affected Village residents have been notified of the proposed closure and that they have no objections.
3. Details of who will be responsible for monitoring the road closure and managing public safety on the day.

Once we have that information, we'll be in a much better position to properly consider the request and what you can do on the day as in regards to the no parking areas etc (I'll go through the Traffic Act).

Please tell [REDACTED] that she is worth more money with the map she provided too. PAYRISE!

Cheers

[REDACTED]

email signature.jpg



[REDACTED]

Norfolk Island Regional Council
PO Box 95, Norfolk Island 2899
Bicentennial Complex
39 Taylors Rd, Burnt Pine,
Norfolk Island 2899
E: [REDACTED]@nirc.gov.nf
T: [REDACTED]
www.norfolkisland.gov.nf



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From: [REDACTED]
Sent: Friday, 17 July 2026 7:29 AM
To: Katie Walden <[REDACTED]>
Subject: FW: Town Terminal- Village Proposal

Hey [REDACTED],

How you doin?

Cops are coming to see you today..... Getting worried?

We met with them yesterday, we're seeing if we can trial the village as the cruise terminal for the August ship. Just want to see what we'd be allowed to do in setting up some no parking areas and maybe trying to have a couple of designated crossing areas to separate the buses and people. [REDACTED] did up a rough pic attached which is just an idea. Red is where we'd like to put no-parking.

We're not sure what we'd actually be allowed to do, and how we can go about it but apparently you're the top of the pile on this type of thing. We'd be happy to do whatever fits in with the rules. Plan is to trial it for this one, if it works use it for the 8-9 big ships next year, if not then do something else next year. So no pressure, whatever fits into policy we can work with.

Anyway, I fly to Sydney today but can call up and talk through this morning if you think would help. Otherwise we can talk by email.

Kind regards,

[REDACTED]



From: [REDACTED] >

Sent: Thursday, 16 July 2026 1:12 PM

To: [REDACTED]

Subject: Town Terminal- Village Proposal

Hey [REDACTED]

How does this look? Red lines are proposed parking blocks for bus movements.

Cheers,

[REDACTED]



From: [REDACTED]
To: [REDACTED]
Subject: FW: Request for further information [SEC=OFFICIAL]
Date: Friday, July 24, 2026 4:04:50 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image006.png](#)

OFFICIAL

[REDACTED]
Please see below from [REDACTED] as further information.

Cheers

[REDACTED]
NORFOLK ISLAND POLICE FORCE
EXTERNAL TERRITORIES
Mob: (0011) [REDACTED]
Tel: (0011)+672322222
VOIP: (02) 5126 [REDACTED]



From: [REDACTED]
Sent: Friday, 24 July 2026 1:56 PM
To: [REDACTED]
Subject: RE: Request for further information [SEC=OFFICIAL]

Hi [REDACTED],

Further to the below, I have now been in contact with the below;

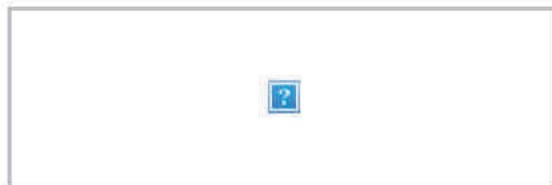
- [REDACTED] – they are fine with it
- [REDACTED] – [REDACTED] is fine with it
- [REDACTED] – [REDACTED] is fine with it

We called up to see [REDACTED] but [REDACTED] wasn't home. We will keep trying though.
I have also spoken further with [REDACTED] at The Pharmacy and we are going to dedicate the carpark out the front of Max's to Pharmacy Customers Only for the day.

Have a good weekend ahead.

Thanks, [REDACTED]

Thanks and Kind Regards,



untoldnorfolkislandtravelpodcast.buzzsprout.com

From: [REDACTED]
To: [REDACTED]
Subject: RE: Request for further information [SEC=OFFICIAL]
Date: Wednesday, July 29, 2026 8:43:37 AM
Attachments: [image001.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[image012.png](#)
[image013.png](#)
[image015.png](#)
[image016.png](#)
[image017.png](#)

OFFICIAL

[REDACTED]
I 100% agree!

If it all works that is great and the process can continue, if not they can move back to the way it has worked previously.

I think the public notifications are important to ensure the community are aware of the change in traffic conditions.

Cheers

[REDACTED]
[REDACTED]
NORFOLK ISLAND POLICE FORCE
EXTERNAL TERRITORIES
Mob: (0011) [REDACTED]
Tel: (0011)+672322222
VOIP: (02) 5126 [REDACTED]



From: [REDACTED]
Sent: Tuesday, 28 July 2026 10:30 AM
To: [REDACTED]
Subject: RE: Request for further information [SEC=OFFICIAL]

Morning [REDACTED]

With this information, I'm comfortable supporting the road closure on a trial basis for the upcoming cruise ship visit.

My view is that it would be worthwhile giving it an opportunity to see how it works in practice. However, any future approvals should be subject to the outcome of this trial, including feedback and an assessment of whether the closure achieved the intended outcome and safely.

If the feedback is positive and the arrangement proves successful, it may support future applications. Conversely, if significant issues arise, approval for similar closures in the future may need to be reconsidered.

I would also propose that, if approved, the organisers be required to undertake appropriate public notification, including radio notices, to ensure the community is aware of the closure and any impacts on access to businesses and services,

particularly the pharmacy.

What are your thoughts? Would you recommend any additional conditions or a different approach?

Kind regards

[REDACTED]

email signature.jpg



[REDACTED]
Norfolk Island Regional Council
PO Box 95, Norfolk Island 2899
Bicentennial Complex
39 Taylors Rd, Burnt Pine,
Norfolk Island 2899

E: [REDACTED]
T: +6723 22001

www.norfolkisland.gov.nf



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From: [REDACTED]

Sent: Tuesday, 21 July 2026 7:57 AM

To: [REDACTED]

Subject: FW: Request for further information [SEC=OFFICIAL]

OFFICIAL

Good morning [REDACTED]

Please see below response from [REDACTED] re the next cruise ship off loading in the village.

Regards

[REDACTED]

[REDACTED]
NORFOLK ISLAND POLICE FORCE
EXTERNAL TERRITORIES

Mob: (0011)+[REDACTED]

Tel: (0011)+672322222

VOIP: (02) 5126 [REDACTED]



From: [REDACTED]

Sent: Monday, 20 July 2026 4:48 PM

To: [REDACTED]

Subject: RE: Request for further information [SEC=OFFICIAL]

Good Afternoon [REDACTED]

Hope you had a nice weekend!

Thanks for the below, please find answers in red;

1. What arrangements will be in place for staff parking for businesses operating within the village? **We have spoken to all business owners in The Village (besides [REDACTED] as [REDACTED] is off island) and they have agreed to either park on the main road or behind their premises within The Village on the day.**
2. Written confirmation from [REDACTED] that all affected residents of the Village have been notified of the proposed closure and that they have no objections. **I have spoken with all businesses within The Village (except [REDACTED] as [REDACTED] is off island) and everyone is in agreeance. The only residents that I haven't been able to reach are the below but everyone else is happy;**
 - [REDACTED] – Phoned twice on Friday 17JUL and no answer, also sent a text.
 - [REDACTED] Phoned on Friday 17JUL and no worries
 - [REDACTED] – Messaged on Friday 17JUL and no worries
 - [REDACTED] – Phoned twice on Friday 17JUL and no answer
 - [REDACTED] – Messaged on Friday 17JUL and no worries.
 - [REDACTED] – Phones and Friday 17JUL and no worries.**I don't know who are in the other residences sorry so unable to contact.**
3. Details of who will be responsible for monitoring the road closure and managing public safety on the day. [REDACTED]
[REDACTED] **will be the person responsible to for the town terminal and managing public safety in the village. [REDACTED] will be contactable at all times or [REDACTED] Alternatively, we only require "no parking zone/s" as appose to a road closure. A road closure for safety purposes would however be more sufficient and just leave access to residents for the day only.**

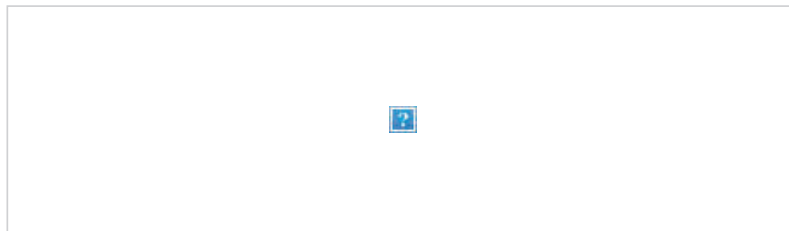
4.

If you require anything further, please don't hesitate to contact me.

Have a good afternoon.

Thanks, [REDACTED]

Thanks and Kind Regards,



untoldnorfolkislandtravelpodcast.buzzsprout.com

From: [REDACTED]
Sent: Friday, 17 July 2026 10:32 AM
To: [REDACTED]
Subject: Request for further information [SEC=OFFICIAL]

OFFICIAL

Good morning [REDACTED]

I have spoken to the registrar yesterday and can I please request answers for the below questions?

1. What arrangements will be in place for staff parking for businesses operating within the village?
2. Written confirmation from [REDACTED] i that all affected residents of the Village have been notified of the proposed closure and that they have no objections.
3. Details of who will be responsible for monitoring the road closure and managing public safety on the day.

Many thanks

Andrew

[REDACTED]
NORFOLK ISLAND POLICE FORCE
EXTERNAL TERRITORIES
Mob: (0011) [REDACTED]
Tel: (0011)+672322222
VOIP: (02) 5126 [REDACTED]



From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: CM: Road Closure Application - The Village - Cruise Ship on 04 August 2026
Date: Wednesday, July 29, 2026 2:33:23 PM
Attachments: [2429_001.pdf](#)
[Gazette - Road closure The Village - 04 August 2026.docx](#)
Importance: High

Afternoon [REDACTED]

Please find attached an application for a temporary road closure, if you can please get [REDACTED] to sign.

The application has been submitted by [REDACTED] on behalf of [REDACTED] to ensure public safety during the unloading and loading of passengers from the Carnival Encounter cruise ship at the Town Terminal.

Proposed Road Closure Details:

- **Date:** Tuesday, 04 August 2026
- **Location & Time:** 06.30am – 17.30pm – The Village (whole road)

Considerations:

There are no objections to the proposed closure from:

- NI Police
- Registry Office

All residents and business owners have been contacted with no objections and there is a special allocated parking area for pharmacy clients.

Special Conditions:

- An exemption will apply to the persons and vehicle classes listed in Part 2 of the Schedule in the attached instrument for gazettal.
- The applicant is responsible for notifying the local radio station to inform the community.

Recommendation: It is recommended that the application be approved and the attached instruments signed. [REDACTED]

Gazette Notice: [REDACTED] – A draft Gazette notice has been prepared. If approved, please arrange for publication.

Kind regards



[REDACTED]

Norfolk Island
Traffic Act 2010 (NI)
 Section 50 (1)

APPLICATION TO CLOSE ROAD

About this form: You must use this form to apply to the Registrar of Motor Vehicles in order to close a road on Norfolk Island under *Traffic Act 2010*, Section 50.

How to complete this form

1. Ensure that all fields have been filled out correctly in BLOCK LETTERS
2. Once completed you can submit this form by mail, email or in person, see Lodgment details below.

I,

Title *	Given Name / s	Family Name
of PO BOX	P.O Box 592 Rooty Hill Road, Norfolk Island 2899	
On behalf of (Organization/Club/Company)		
Under section 50 of the Traffic Act 2010, apply for permission to close all or part of the road specified to all vehicular traffic as set out below and shown on the attached Plan		
Name of Road:	The Village	
Section of Road:	Whole Road	
Date/s of Closure:	04/08/2026	
Times of Closure:	From: 0630	To: 1730
Purpose of Closure:	To use as the Town Terminal for the Carnival Encounter Cruise Ship.	

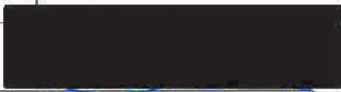
PRINT Full Applicant Name	Applicant Signature	29/07/2026 Date
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Privacy - Your personal information will be collected, stored, used and treated in compliance with the *Privacy Act 1988 (Cth)* and the Australian Privacy Principles (APP) in force from time to time. Where they are not inconsistent with the above Commonwealth laws, Section 739 of the *Local Government Act 1993 (NSW)(NI)* (protection of privacy) as well as the NSW Model Privacy Management Plan for Local Government and the Privacy Code of Practice for Local Government (NSW) may also be or become applicable to our management and use of your personal information.

Consideration of application by Police – Officer in Charge:

Application supported / Not supported :	Supported	
Special conditions/Comments:		
		 29/7/26 Date
PRINT Name OIC Police	Signature OIC - Police	

Consideration by Registrar of Motor Vehicles

Application supported / Not supported :		
Special conditions/Comments:	radio notices	
		29-7.26 Date
PRINT Name Registrar	Signature - Registrar	

Chief Executive Officer

Application Granted / Refused:		
PRINT Name (CEO)	Signature – (CEO)	Date

LODGEMENT DETAILS

Mail: Registrar of Motor Vehicles
PO Box 95, NORFOLK ISLAND 2899

Email: registry@nirc.gov.nf Subject: Attention: 'Registrar of MV'

In Person: The Registrar
39 Taylors Road
Norfolk Island

OFFICIAL USE ONLY	
Receiving Officer - Name:	Date:
Receiving Officer - Signature:	

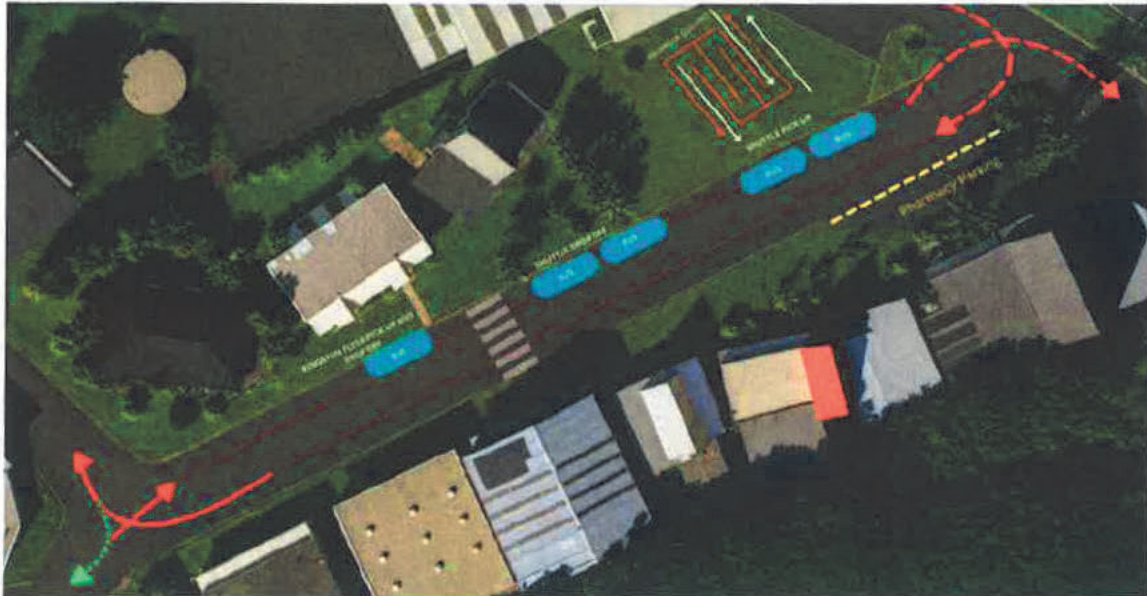
29/07/2026

To whom it may concern,

Please be advised that we have consulted with all business owners within The Village regarding the proposed temporary closure and use of the road on Tuesday 4 August 2026 as a "Town Terminal" for the Carnival Encounter cruise ship.

We have also engaged with residents in the immediate area. All residents we were unable to contact directly have been delivered a letter explaining the proposal and inviting feedback following the ship's call on Tuesday 4 August. To date, everyone we have liaised with has indicated they are comfortable with this proposal as a trial. After the trial, we will collect feedback and assess whether the arrangement is sustainable for any future ship visits.

Attached is a plan showing the proposed turning and use of the road for the operation.



██████████ and ██████████ have been appointed Safety Officer for the Town Terminal operation. ██████████ and ██████████ will oversee safety and on-site operations on the day; their local mobile numbers are ██████████ & ██████████. We will also dedicate the parking area in front of ██████████ for pharmacy access only for the duration of the terminal operation.

As the person responsible for the operation in its entirety, please do not hesitate to contact me if you require further information or have any concerns.

Thank you for your attention to this matter.

Yours sincerely,

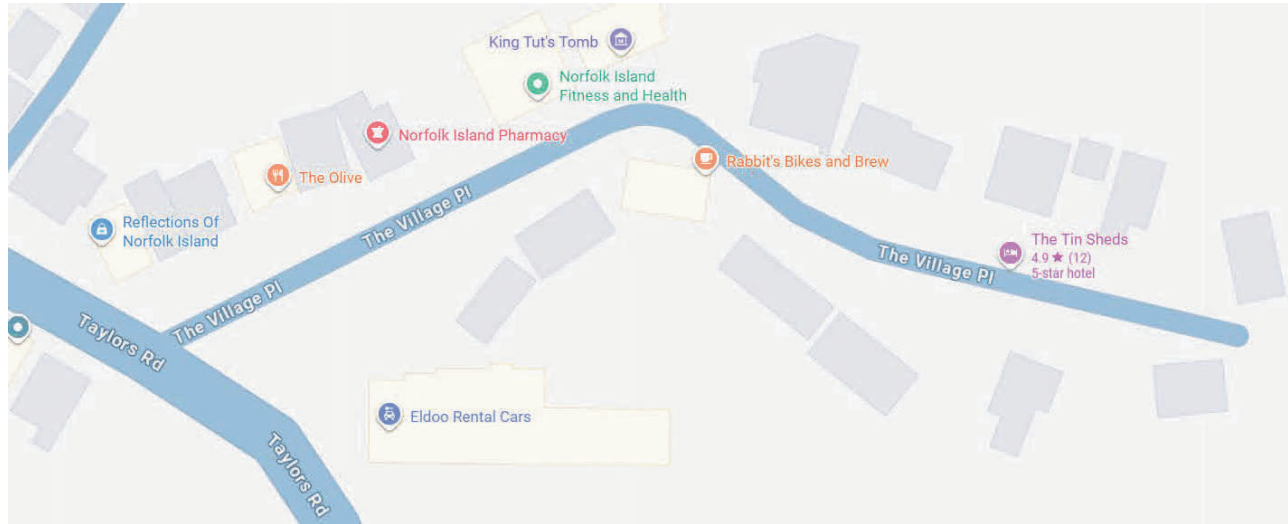
██████████

TRAFFIC ACT 2010
TEMPORARY CLOSURE OF ROAD

I, Scott Hackney, Acting General Manager of the Norfolk Island Regional Council, under section 50 of the Traffic Act 2010, close that part, or parts, of the road specified in Part 1 of the Schedule to all vehicular traffic (except any vehicle specified in Part 2 of the Schedule) from **0630am – 5.30pm on Tuesday, 04 August 2026** as is necessary to ensure public safety during the **unloading and loading of passengers from the Cruise Ship in Burnt Pine at the Town Terminal.**

SCHEDULE

Part 1 – Road Closure of The Village - Time: 6.30am – 5.30pm



Part 2 - Exempted classes of vehicles –

- (a) Vehicles and plant authorised by the General Manager of the Norfolk Island Regional Council or delegate thereof for delivery of goods or services;
- (b) Council vehicles and plant involved on official business;
- (c) Police, ambulance, fire services and emergency vehicles on official business;
- (d) Vehicles authorised by OIC Police or delegate thereof
- (e) Residents and business owners within the Village;
- (f) Any vehicle or person authorised by the Traffic Safety Officers responsible for traffic management during the road closure where access is considered necessary, appropriate or safe;
 - a. Pharmacy clients have been allocated special parking for this day.

Scott Hackney
CHIEF EXECUTIVE OFFICER

From: [REDACTED]
To: [REDACTED]
Cc: [REDACTED]
Subject: CM: RE: CM: 04 August 2026 - The Village - Road Closure for Town Terminal
Date: Friday, July 31, 2026 8:02:57 AM

Morning [REDACTED]

Following your phone call yesterday regarding [REDACTED] concerns about the proposed road closure, I spoke with both [REDACTED] and [REDACTED] about the matter, including the comments that had been circulating on Facebook.

[REDACTED] called again this morning to advise that [REDACTED] has since spoken directly with [REDACTED] and the concerns have been resolved. [REDACTED] is satisfied that access for [REDACTED] customers will not be restricted.

[REDACTED] also emphasised that, while the application is technically for a road closure, the primary purpose is to manage parking within the Village to ensure the safe movement of buses and cruise ship passengers. The two Traffic Safety Officers will be controlling the area and will allow vehicles to enter and exit as required. Residents, businesses and their customers will continue to have access.

To help address any remaining community concerns, [REDACTED] has advised that they will update their social media messaging to better explain how the controlled area will operate and what access arrangements will be in place.

As discussed, this approval has been granted on a trial basis, so we'll see how the arrangements work in practice on Tuesday.

Kind regards

[REDACTED]

From: [REDACTED]
Sent: Thursday, 30 July 2026 10:07 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: CM: 04 August 2026 - The Village - Road Closure for Town Terminal

Morning [REDACTED]

Thank you for gathering and providing the additional information requested regarding the proposed arrangements at the Town Terminal.

I am pleased to advise that approval has been granted for the temporary closure of The Village from 6:30am to 5:30pm on Tuesday, 4 August 2026, to facilitate the safe unloading and loading of cruise

ship passengers at the Town Terminal. This approval will also be published in this week's Gazette notices.

This approval has been granted on a trial basis to allow Council and stakeholders to assess how the arrangement operates in practice, including its effectiveness, impacts on the community and nearby businesses, and whether it achieves the intended outcomes while maintaining safe access.

In reaching this decision, significant weight was given to the proposed traffic management arrangements. Having dedicated Traffic Safety Officers responsible for managing vehicle and pedestrian movements throughout the closure is critical to ensuring the safety of residents, visitors and businesses.

The provision of dedicated parking for pharmacy clients was also an important factor in the assessment. Continued access to pharmacy services is essential for our community, and these arrangements must be maintained for the duration of the closure.

As part of this approval, the following conditions apply:

- Appropriate public notification is to be undertaken prior to the event, including notices on local radio and Facebook.
- Information provided to the community should clearly outline the closure times, access arrangements and the availability of dedicated parking for pharmacy clients.
- Traffic Safety Officers must be in place throughout the event to manage traffic and pedestrian movements and facilitate access where considered necessary, appropriate and safe.
- Residents, business owners, emergency services and other authorised persons are to retain access in accordance with the approved traffic management arrangements.
- The safety of pedestrians, motorists, businesses, visitors and event attendees is to remain the highest priority at all times.

Following the event, feedback from stakeholders and the wider community will be considered as part of a review of the trial. The outcome of that review will be taken into account when considering any future applications for similar road closures.

Thank you for your cooperation, and I wish you every success with the event.

Kind regards

[Redacted Signature]

The Carnival Encounter Tuesday, 4 August 2026

Temporary Restricted Parking and access at the Village

As part of a trial for this visit, The Village will operate as the Town Terminal for cruise passengers.

The Village has been selected for its central location and the use of an existing private facility to support passenger movements. This provides cruise visitors with access to amenities, Wi-Fi and comfortable waiting areas, reducing demand on public facilities and the amenities of surrounding businesses.

Residents and visitors can expect increased pedestrian activity and bus movements throughout The Village between 8:30 am and 4:30 pm. To help ensure everyone can move safely, traffic control will be in place from 6:30 am to 5:30 pm to assist with both vehicle and pedestrian movements.

Please note:

- Bus parking will be located on the right-hand side of The Village, with designated areas temporarily reserved for buses only.
- A dedicated parking area will remain available in front of Max's for those requiring convenient access to the Pharmacy or other necessary services.
- Businesses will continue to operate as usual, and residential access will be maintained throughout the day. Traffic controllers will do their best to minimise any delays.
- Anyone who needs vehicle access to the Village is entitled to enter, aim is to minimise unnecessary traffic and restrict parking areas for the safety of pedestrians and buses

We understand this trial will bring some temporary changes to normal traffic and parking arrangements, and we sincerely appreciate the community's patience and support. Cruise ship visits provide a valuable opportunity to welcome visitors to Norfolk Island, support our local businesses, and showcase the unique hospitality, products and experiences our island has to offer. We look forward to welcoming our visitors and appreciate everyone's cooperation in helping make this trial a success.

Thank you for your understanding and cooperation.

